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TEVIOT AND LIDDESDALE AREA FORUM TUESDAY, 13 DECEMBER 2016

A MEETING of the TEVIOT AND LIDDESDALE AREA FORUM will be held in the LESSER HALL,
TOWN HALL, HAWICK on TUESDAY, 13 DECEMBER 2016 at 6.30 PM

J. J. WILKINSON,
Clerk to the Council,

6 December 2016

BUSINESS		
1.	Welcome and Introductions	
2.	Apologies for Absence	
3.	Order of Business	
4.	Declarations of Interest	
5.	Minute (Pages 1 - 8) Minute of the meeting of the Teviot and Liddesdale Area Forum of 15 November 2016 to be approved. (Copy attached).	2 mins
6.	Community Empowerment (Scotland) Act 2015 Presentation by the Communities & Partnership Team, Strategic Policy Unit, Scottish Borders Council.	20 mins
7.	Allocation of Housing in the Scottish Borders - Teviot and Liddesdale Area Presentation by Charles Johnston, Chief Officer, Plans and Research, Scottish Borders Council.	20 mins
8.	Disabled Persons Parking Places - Traffic Regulation Order (Pages 9 - 14) Consider report by Chief Officer – Roads (Copy attached).	10 mins
9.	Neighbourhood Small Schemes and Quality of Life (Pages 15 - 22) Consider report by Service Director Neighbourhood Services. (Copy attached).	10 mins
10.	Police Scotland	10 mins

	Update report by Police Inspector detailing ongoing work and initiatives in the Teviot and Liddesdale area. (To follow)	
11.	Scottish Fire & Rescue Service Update report by Russell Bell, Station Commander, detailing ongoing work and initiatives in the Teviot and Liddesdale Area. (To follow).	10 mins
12.	Open Questions Opportunity for members of the public to raise any issues not included on the agenda.	10 mins
13.	Community Council Spotlight Consider matters of interest to Community Councils.	10 mins
14.	Any Other Items Previously Circulated	
15.	Any Other Items which the Chairman Decides are Urgent	
16.	Date of next Teviot and Liddesdale Area Forum Meeting Tuesday, 17 January 2017 at 6.30 pm in the Lesser Hall, Town Hall, Hawick.	2 mins

NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors G. Turnbull (Chairman), S. Marshall (Vice-Chairman), A. Cranston, W. McAteer, D. Paterson, R. Smith, Mr C Griffiths (Hobkirk), Mr M Harrison (Southdean), Mr W Roberts (Denholm), Mr R Scott (Upper Liddesdale & Hermitage), Mrs M Short (Hawick), Mr I Robson (Upper Teviot & Borthwick Water) and Mr S Wilson (Newcastleton)

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Public Document Pack Agenda Item 5

SCOTTISH BORDERS COUNCIL TEVIOT AND LIDDESDALE AREA FORUM

MINUTES of Meeting of the TEVIOT AND LIDDESDALE AREA FORUM held in Lesser Hall, Town Hall, Hawick on Tuesday, 15 November 2016 at 6.30 pm

Present:- Councillors: G Turnbull (Chairman), A Cranston, S Marshall, W McAteer, R Smith, Community Councillors: Ms G Crew (Denholm), Mr C Knox (Hawick) Mr P Kerr (Southdean), Mr J Curtis (Hobkirk).

Apologies:- Councillor D Paterson, Station Manager Mr R Bell, (Scottish Fire and Rescue Service), Community Councillors: Mrs M Short (Hawick), Mr W Roberts (Denholm)

In Attendance:- Neighbourhood Area Manager (Mr F Dunlop), Inspector Carol Wood (Police Scotland), Democratic Services Officer (J Turnbull).

1. **MINUTE**

There had been circulated copies of the Minute of the meeting held on 20 September 2016.

DECISION

AGREED to approve the Minute.

2. **POLICE SCOTLAND - DIVISIONAL COMMANDER BRIEFING**

2.1 The Chairman welcomed Chief Superintendent Ivor Marshall, Divisional Commander J Division. Chief Superintendent Marshall was in attendance to give a briefing on Police Scotland's priorities. Chief Superintendent Marshall began by advising that he had been employed by the Police for 27 years, in a range of roles. He had been Divisional Commander for Lothian and the Scottish Borders for six months. He explained that their main priorities were: violence, sexual crime, roads policing, house break-ins, and anti-social behaviour. He highlighted that as his officers, lived and worked in the Scottish Borders they had a real ownership and pride in the area. However, he emphasised that dealing with crime was only 20% of their role; the Police were available 24 hours a day and 80% of their time was dealing with social care issues.

2.2 Chief Superintendent Marshall then invited questions. In response to a question regarding the use of CCTV, he advised that it was an effective tool in terms of recording incidents and gathering evidence. However, it needed to be proactively monitored which was both labour and cost intensive. For any crime investigated, CCTV was examined. With regard to a question on the importance of local knowledge and local resources, he agreed that community intelligence combined with partnership working was essential. He reiterated that 80% of Police Scotland's duties involved mental health or societal issues. He gave an example of foodbanks, explaining that if people in need were not able to access this facility then they could get into difficulty. Local knowledge and collective working with partners allowed conversations and understanding of these issues and the needs of communities. He went on to refer to recent press coverage regarding a review of police stations, which had included Hawick Police Station. He stressed the importance of Hawick Police Station; it had been included in the review as part of an assessment of local estates and consideration of the possibility of joint working with partners in the facility. With regard to Galashiels Police Station, being the Police Headquarters for the Scottish Borders, he advised that resources needed to be located in proximity to where there was the greatest need. Performance measures were analysed frequently and if they indicated a delay in response time, because of location,

consideration would be given to relocation, wherever that might be. The priority was to ensure that they had the resources to provide the best service. There followed a discussion on the proceeds of crime initiative and the redistribution of income. Chief Superintendent Marshall advised that the Police did not benefit; the funds were distributed through the Scottish Government to good causes or charitable organisations. Factors such as level of deprivation and community projects were taken into consideration. Inspector Wood added that Police Scotland could not bid for funding; for example, the grant from the fund for Hawick Leisure Centre had been arranged by the Community Grants Officer at Scottish Borders Council.

- 2.3 Chief Superintendent Marshall further advised that the level of drug availability and misuse in the Scottish Borders was at the lower end of the spectrum; Narcotics being more prevalent in larger cities where organised crime units targeted larger markets. However, cannabis cultivation often occurred in rural locations and there had been a significant seizure fairly recently. He then went on to discuss the 'Your View Counts' public consultation and advised that the priorities remained the same: anti-social behaviour; house break-ins; drug dealing and misuse; and, violent crime. Police Scotland was also developing a Ten Year Plan, which incorporated One, Three and Five Year Plans. This Plan was important in terms of police operations, budget pressures and the balance between warranted officers and police support officers. Chief Superintendent Marshall ended his briefing by advising that any issues could be referred to Police Scotland. He thanked the Forum for the engagement opportunity, their questions and concerns, which he had noted. The Chairman thanked Superintendent Marshall for attending the Forum and for the informative and interesting briefing.

DECISION

NOTED the briefing.

3. POLICE SCOTLAND

Inspector Carol Wood, Police Scotland, was in attendance to present an update report on the ward priorities, a report had been circulated prior to the meeting. Inspector Wood advised that there had been a purge on illegal parking on the High Street at the weekend. They would continue to be active in dealing with parking issues, whenever possible. There followed a discussion on rural crime, Inspector Wood advised that although it was not a ward priority, they continued to target rural crime. Community Officers has received additional training and there had also been collective working with the Farmers' Union for target information days at Newtown St Boswells Auction Mart. Members praised the diligence of the local Hawick and Hermitage Police Officer, PC Paterson. The Forum went on to discuss the recent closure of the A7 because of a police incident at Langholm, Chief Superintendent Marshall advised that, from a divisional point of view, there was no perceived threat or risk of this type of incident becoming prevalent.

DECISION

NOTED the report.

4. ENGAGEMENT BY NHS BORDERS

- 4.1 Mr D Davidson, Dr Steele and Ms June Smyth, Director of Workforce and Planning, were in attendance at the meeting to update on NHS Borders initiatives. Ms Smyth advised that there had been no substantial progress with Crumhaugh House other than the statement issued to the local press in October. However, she would bring further updates to the Forum as the development progressed. Ms Smyth discussed NHS Borders' waiting times, the target of which was that every unscheduled appointment should receive treatment within four hours. For the weekend of the 6 December they had achieved 95% of the target. She explained that any patient not seen within four hours was considered a breach and subject to in-depth analysis in order that they could identify any issues and improve going forward. NHS Borders' target standard was 97% which compared favourably with the Scottish Government standard of 95%. Ms Smyth went on to advise that at the recent Scottish Health Awards, a local GP from Jedburgh had won the

prestigious Doctor of the Year Award and Ms Isobel Burton from Hawick Dental Centre had also been presented with an award.

- 4.2 There followed a discussion and a number of questions were raised. In answer to a question regarding NHS Borders' performance compared with national targets. Ms Smyth advised that they monitored performance on a monthly basis, for example, sickness absence, delayed discharge. NHS Borders performed significantly higher than national targets. She would bring further details to the February meeting of the Forum. With respect to Hawick Community Hospital, local targets were in place to drive forward improvements such as, mental health care, post diagnostic support and satisfaction rates from patients. She would arrange for a representative from the community hospital to attend the next meeting with an update. Mr Davidson added that one of the major issues for the Health and Social Care integration Board was delayed discharge. Partnership working to enable the provision of safe, supported care at home was a priority. He would request that the new Chief Officer for Health and Social Care Integration present an update at the February meeting.

DECISION

(a) **NOTED the report.**

(b) **To request NHS Borders representatives bring back to the February 2017 meeting reports on:-**

- (i) **Crumhaugh House, Hawick;**
- (ii) **Performance monitoring and comparison with national targets;**
- (iii) **Hawick Community Hospital; and**
- (iv) **Update from the new Chief Officer for Health and Social Care Integration.**

5. SCOTTISH FIRE & RESCUE SERVICE

There had been circulated a report from Station Manager Russell Bell, Hawick Fire Station, presenting information on response and resilience activities for the month of October 2016. The report highlighted that there had been two house fires, two open fire (outdoor refuse deliberate ignition) and ten unwanted fire alarm signals. There had also been three special service incidents with one fatality. The report also advised that Hawick Whole-time crews had completed their water based; swift water rescue training and a proportional number had also been trained as boat operators. The high volume pump would leave Hawick as the Water Rescue skillset was confirmed as live.

**DECISION
NOTED.**

6. TRAFFIC REGULATION ORDER - FRASER AVENUE AND HILLEND DRIVE

With reference to paragraph 5 of the Minute of 20 September 2016, there had been circulated a report by Service Director Asset and Infrastructure proposing to amend the Traffic Regulation Order (TRO) for Hawick. Mr Dunlop was in attendance and advised that since the previous amendment in 2014, a number of comments had been collated for proposed amendments. Along with other amendments to the TRO for Hawick currently being processed, the need for a no waiting restriction had been highlighted, at the junction of Fraser Avenue and Hillend Drive in the town. The amendment had been promoted due to safety concerns and accessibility issues particularly for service buses where vehicles habitually parked. The Forum welcomed the additional amendment to the TRO. Inspector Wood asked the time limit for the consultation period, Mr Dunlop intimated that he would advise out with the meeting.

**DECISION
AGREED:-**

- (a) **the advertising of the proposed amendments as detailed in the Appendices to the report; and**
- (b) **If there were no adverse comments or objections, the making of the Order.**

7. NEIGHBOURHOOD SMALL SCHEMES AND QUALITY OF LIFE

With reference to paragraph 6 of the Minute of 20 September 2016, there had been circulated a report by Service Director Neighbourhood Services seeking approval for proposed new Neighbourhood Small Schemes and Quality of Life Schemes from the Area Forum. The following Neighbourhood Small Schemes had been requested for consideration by Teviot and Liddesdale Members: remove grass area and tree and reinstate with tar at the Loan, Hawick; clear vegetation and rubbish at old garage area at Charles Street, Hawick; provide and install street name plate at Melrose Court, Hawick; and, provide and install two street names plates at Croft Field, Denholm. Mr Dunlop advised that the clearing of vegetation at Charles Street including weed killing in the spring. Timescale was weather dependent, but would hopefully be completed this year.

DECISION

- (a) **AGREED the following new Neighbourhood Small Schemes for implementation:-**

(i)	Remove grass area and tree and reinstate with tar at the Loan, Hawick,	£3,911
(ii)	Clear vegetation and rubbish at old garage area at Charles Street, Hawick,	£ 860
(iii)	Provide and install street name plate at Melrose Court Hawick; and	£ 280
(iv)	Provide and install two street name plates at Croft Field, Denholm	£ 300

- (b) **NOTED:-**

- (i) **the updates on previously approved Neighbourhood Small Schemes as detailed in Appendix A to the report; and**
- (ii) **the updates on previously approved Quality of Life Schemes as detailed in Appendix B to the report.**

8. OPEN QUESTIONS

There were no open questions.

9. COMMUNITY COUNCIL SPOTLIGHT

- 9.1 Community Councillor Gwen Crew (Denholm) advised that a new community councillor had been appointed. However, there was still one vacancy and they would encourage anyone interested to contact the Community Council. Community Council's meetings continued to be taking up with windfarms in the area, presently these were Pine Burn and Birneyknowe. Mrs Crew further advised that Denholm had hosted a Firework Display and Folk Festival on 4 and 5 November, which had been successful. The Community Council had also funded the costs of medals for the recent children's rugby event hosted in Denholm; the Community Council encouraged all sporting organisations and events.
- 9.2 Mr Philip Kerr (Southdean) advised that windfarm developments also featured highly at their meetings, at the moment there were three: Highlee, Pine Burn and Birneyknowe. The Community Council had been involved with the Digital Forum, there being no broadband and a limited mobile signal in the community. They were pursuing, with Hobkirk and Newcastleton Community Councils, the various initiatives suggested at the Forum. Mr Kerr further advised that representatives from Southdean Community Council would be attending the Borders National Park Stakeholder Event to be held in Jedburgh on 17 November.

- 9.3 Mr Knox (Hawick) advised that there had been a report and discussion on the Cobble Cauld potential for a hydropower installation. He further advised that they were preparing for the Christmas Parade which would be held on Thursday 1 December, a change from the Saturday at the request of a primary school. The Christmas lights would also be installed by Sunday. Mr Knox further advised that the next meeting of Hawick Community Council would be on 5 December at The Well.
- 9.4 Mr John Curtis (Hobkirk) advised that the Community Council could be interested in taking over the redundant Primary School building at Hobkirk. They were in discussion with The Bridge regarding setting up a trust and grant availability.

**DECISION
NOTED the reports.**

10. **DATE OF NEXT TEVIOT AND LIDDESDALE AREA FORUM MEETING**
The next meeting of the Teviot and Liddesdale Area Forum was scheduled for Tuesday, 13 December 2016 at 6.30 pm in the Lesser Hall.

**DECISION
NOTED.**

11. **URGENT BUSINESS**
Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the items dealt with in the following paragraphs should be considered at the meeting as a matter of urgency, in view of the need to keep Members informed and to make an early decision.

12. **LOCAL PUBLIC HOLIDAYS 2017 - TEVIOT AND LIDDESDALE**
There had been circulated copies of the proposed local public holidays for 2017 in Teviot and Liddesdale.

**DECISION
AGREED to determine the Public Holidays for Teviot and Liddesdale as set out in Appendix (A) to this Minute.**

13. **HAWICK INTERNATIONAL WELCOME GROUP**
Councillor Smith advised that Hawick's twin town Bailleul, France, had invited Hawick to participate in their 50th anniversary celebrations to commemorate the twinning link with their first twin town, Werne in Germany. The event would also celebrate the 25th Anniversary of their twinning link with Izegem, Belgium. The event would take place from 24 to 30 July 2017. It is anticipated that travel costs would be in the region of £100-£150. All five of Bailleul's twin towns had been invited to attend the event. Anyone interested, between the ages of 14 and 17 years, should contact the Councillor Smith.

**DECISION
NOTED.**

The meeting concluded at 8.25 am

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PUBLIC HOLIDAY DATES 2017

TEVIOT AND LIDDESDALE AREA

NEW YEAR 2017	MONDAY 2 JANUARY and TUESDAY 3 JANUARY
EASTER	MONDAY 17 APRIL 2017
MAY DAY	MONDAY 1 MAY 2017
COMMON-RIDING (Common Riding Week 5 – 11 June)	FRIDAY 9 and SATURDAY 10 JUNE 2017
ANNUAL TRADES (Commence on Monday 24 July for two weeks)	*MONDAY 24 AND TUESDAY 25 JULY 2017
AUTUMN	MONDAY 9 OCTOBER 2017
CHRISTMAS	MONDAY 25 AND TUESDAY 26 DECEMBER 2016
NEW YEAR 2018	MONDAY 1 AND TUESDAY 2 JANUARY 2018

* most shops and offices remain open.

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**DISABLED PERSONS PARKING PLACES - TRAFFIC
REGULATION ORDER**

Report by Chief Officer, Roads

TEVIOT AND LIDDESDALE AREA FORUM

13 December 2016

1 PURPOSE AND SUMMARY

1.1 This report proposes to amend The Scottish Borders Council (Disabled Persons Parking Places) Order 2015

1.2 Since the original order in 2015 a number of additional requests have been received, as well as bays which are no longer required and have been removed. This report details the amendments within the Teviot and Liddesdale area as part of a region-wide Traffic Regulation Order (omitting those which are no longer required since the beginning of consultation).

2 RECOMMENDATIONS

2.1 I recommend that the Teviot and Liddesdale Area Forum approves the amendment of disabled parking places in the Teviot and Liddesdale Area listed in Appendix A (as amended by removals) to The Scottish Borders Council (Disabled Persons Parking Places) Order 2015.

3 BACKGROUND

- 3.1 The Disabled Persons Parking Places (Scotland) Act 2009 came into effect on 1 October 2009 and imposed a duty on Local Authorities to provide advisory on-street parking places for disabled persons.
- 3.2 Under the Councils Scheme of Administration, Area Forums approve the making temporary, permanent or experimental orders for the regulation of traffic.
- 3.3 The proposed Traffic Regulation Order (TRO) covers the whole of the Scottish Borders Council Area and this Area Forum is asked only to approve disabled bays within its own area.
- 3.4 Since the TRO was prepared and advertised, a number of disabled bays are now not required and have been brought to our attention for removal. These bays will not be included in the final TRO and are shown as struck off in the draft schedule shown in Appendix A. This could have been for any number of reasons, such as death, moving house or failure to renew a blue badge.
- 3.5 Statutory Consultation on the proposals was carried out from 28 June 2016 to 26 July 2016. No adverse comments or objections were received.
- 3.6 The proposals were advertised to the public from 15 August 2016 to 16 September 2016. No adverse comments or objections were received.

4 IMPLICATIONS

4.1 Financial

The costs associated with signs and lines have already been incurred when the disabled bays were introduced as advisory bays under the Disabled Persons Parking Places (Scotland) Act 2009. The only remaining costs are associated with advertising and making of the Traffic Regulation Order.

Advertising region-wide TRO £3,000

These costs would be borne by Network's Aids to Movement budget.

4.2 Risk and Mitigations

- (a) The risks of not proceeding with the recommendation are that the bays would not be enforceable.
- (b) There are no perceived risks of proceeding with the recommendation.

4.3 Equalities

An Equalities Impact Assessment has been carried out on this proposal and it is anticipated that there are no adverse equality implications.

4.4 **Acting Sustainably**

There are no significant impacts on the economy, community or environment arising from the proposals contained in this report.

4.5 **Carbon Management**

There are no significant impacts on the carbon emissions arising from the proposals contained in this report.

4.6 **Rural Proofing**

It is anticipated that there are no adverse effect on the rural are from the proposals contained in this report.

4.7 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes to be made to either the Scheme of Administration or the Scheme of Delegation as a result of the proposals contained in this report.

5 **CONSULTATION**

- 5.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted and any comments received have been incorporated into the final report.

Approved by

David Girdler
Chief Officer, Roads

Signature

Author(s)

Name	Designation and Contact Number
Gary Haldane	Assistant Engineer - Road Safety & Traffic Management 01835 82 6642

Background Papers: none

Previous Minute Reference: none

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Jacqueline Whitelaw can also give information on other language translations as well as providing additional copies.

Contact us at Jacqueline Whitelaw, PLACE, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA, Tel 01835 825431, Fax 01835 825071, Email eitranslationrequest@scotborders.gov.uk

Appendix A

Hawick

TL076	Dovemount Place (east parking bays)	Second most northerly bay in parking area
TL078	Gladstone Street (south east side)	43m south west of junction with Myreslaw Green, south west for 6.6m
TL079	Guthrie Drive (south east side)	9m south west of junction with Deloraine court, south west for 6.6m
TL080	Crumhaugh Road (south side)	9m south west of junction with Cheviot Road, south west for 6.6m
TL081	Ramsay Road (north side of east dog leg)	66m north east of main drag of Ramsay Road, east for 13.2m
TL082	Gladstone Street (north west side)	45m south west of junction with Myreslaw Green, west for 6.6m
TL084	Duke Street (south side)	56m west of junction with Earl Street, west for 6.6m
TL085	Crumhaugh Road (south side)	35m west of junction with Greenheads Terrace, west for 6.6m
TL086	Henderson Road (east side)	97m north of junction with Galalaw Road, north for 6.6m
TL087	Howdenbank (west leg)	23m west of junction with main Howdenbank, west for 6.6m
TL088	Hillend Drive (north side of mid section)	17m east of Hillend Drive, east for 6.6m
TL089	Hillend Drive (north side of mid section)	59m east of Hillend Drive, east for 6.6m
TL090	McLagan Drive (south side of north leg)	29m south west of junction with Charles Street, south west for 6.6m
TL092	Drumlanrig Place (south side)	12m west of junction with Green Terrace, west for 6.6m
TL093	Bruce Court (east parking area)	Most northerly space
TL094	Galalaw Road (north side)	32m west of junction with Henderson Road, west for 6.6m
TL095	St Georges Lane (east side)	15m north of junction with A7, north for 6.6m
TL096	Queens Drive (west side)	22m north of junction with Burns Road, north for 6.6m
TL097	McLagan Drive (south side of south leg)	136m south of junction with Fraser Avenue, south for 6.6m
TL099	Churchill Road (north west side)	21m north east of junction with Branxholme Road, north east of 6.6m
TL100	Churchill Road (south east side)	35m south of junction with Silverbuthall Road, south for 6.6m
TL101	Rosebank Road (south east side)	31m south west of kerbline of Crumhaugh Road, west for 6.6m
TL102	Cheviot Road (south west side)	56m north west of junction with The Loan, north west for 6.6m
TL103	Drumlanrig Square (south west parking bays)	Most north westerly bay
TL104	Hugh McLeod Place (west leg)	Most easterly bay
TL105	McLagan Drive (south side of north leg)	101m south west of junction with McLagan Drive, south west for 6.6m
TL106	Scott Crescent (north west side)	35m south of junction with Galalaw Road, south for 6.6m
TL107	Orchard Terrace (east side)	25.5m north east of junction with Wellogate Brae, north east for 6.6m

TL108	Boonraw Road (north east parking bays)	2nd most southerly bay
TL110	Drumlanrig Place (south side)	46m north west of junction with Green Terrace, north west for 6.6m
TL111	Dickson Street (south west side)	16m south east of junction with Mayfield Drive, south east for 6.6m
TL112	Bourtree Place (north west side)	10m south west of junction with Union Street, west for 6.6m
TL113	Crailing Court (north west section of parking area)	Most westerly bay
TL114	McLagan Drive (north side of south leg)	66m east of junction with Charles Street, east for 6.6m
TL115	Silverbuthall Road (south east side)	most northerly bay in parking area outside houses 20-22
TL116	Heronhill Crescent (south side of north leg of loop)	4.2m west of junction with north leg of Heronhill Crescent, west for 6.6m
TL117	Whitehaugh View (north leg)	first bay north of garages
TL118	Galalaw Road (north side)	18.5m east of junction with Boonraw Road, east for 6.6m
TL120	Croft Road (north side)	69m west of junction with North Bridge Street, west for 6.6m
TL121	Slitrig Crescent (north west side)	22m south west of junction with Kirk Wynd, west for 6.6m
TL122	Beaconsfield Terrace (west side)	17m south of junction with Beaconsfield Terrace Lane, south for 6.6m
TL125	Slitrig Bank (north west side)	22m north of junction with road leading to Kirk Wynd, north for 6.6m
TL127	Twirlees Terrace (south east side)	6m south west of junction with Douglas Road, south west for 6.6m
TL075	Hillend Drive	REMOVE
TL061	Galalaw Road	REMOVE
TL019	Silverbuthall Road	REMOVE
TL002	Eildon Road	REMOVE
TL049	Havelock Place	REMOVE
TL031	Havelock Street	REMOVE
TL008	Crumhaugh Road	REMOVE
TL033	Wellfield Road	REMOVE
TL071	Kenilworth Avenue	REMOVE

Denholm

TL124	Ashloaning (south west side of section leading to Whinnie Close)	52m south east of main Ashloaning leg
TL039	Westgate	REMOVE

Newcastleton

TL123	Moss Place (most southerly parking area)	Most southerly bay
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NEIGHBOURHOOD SMALL SCHEMES AND QUALITY OF LIFE

Report by Service Director Neighbourhood Services

TEVIOT & LIDDESDALE AREA FORUM

13 December 2016

1 PURPOSE AND SUMMARY

1.1 This report seeks approval for the proposed new Quality of Life and Small Schemes from the Area Forum.

1.2 The following Neighbourhood Small Schemes have been requested for consideration by the Teviot & Liddesdale members: - install drop kerbs at the entrance to Wilton Park Road and adjacent the main entrance to Wilton Lodge Park, Hawick; install drop kerbs at the entrance to Murray Place, Denholm; install timber fencing to create a bin storage area at Wilton Crescent, Hawick.

1.3 The following Quality of Life Scheme has been requested for consideration by the Teviot and Liddesdale members: - financial contribution to Escape Youth Services towards their delivery of the Hawick Music Initiative project.

2 RECOMMENDATIONS

2.1 I recommend that the Teviot & Liddesdale Area Forum:

(a) approves the following new Neighbourhood Small Schemes for implementation:-

(i) Installation of drop kerbs at the entrance to Wilton Park Road and adjacent the main entrance to Wilton Lodge Park, Hawick **£2,370**

(ii) Installation of drop kerbs at the entrance to Murray Place, Denholm. **£1,760**

(iii) Installation of fencing to provide a bin storage area at Wilton Crescent, Hawick. **£1,143**

(b) approves a financial contribution to Escape Youth Services towards their delivery of the Hawick Music Initiative project. **£2,500**

(c) notes the updates on previously approved Neighbourhood Small Schemes as detailed in Appendix A to this report.

(d) notes the updates on previously approved Quality of Life Schemes as detailed in Appendix B to this report.

3 BACKGROUND

3.1 Elected Members, Community Councils and the public can request potential Neighbourhood or Quality of Life schemes or work to be undertaken by the Neighbourhood squads by contacting the Neighbourhood Area Manager direct. Neighbourhood Operations is contactable via the new Scottish Borders Council telephone number 0300 100 1800, e-mail address – enquiries@scotborders.gov.uk or by writing to Neighbourhood Services, Council Headquarters, Newtown St. Boswells, Melrose TD6 0SA.

The following schemes have been requested for consideration via these routes to enhance the Teviot & Liddesdale Area:-

- (a) Supply and install 4 drop kerbs - 2 at the entrance to Wilton Park Road, Hawick and 2 adjacent the main entrance to Wilton Lodge Park, Hawick (£2,370). This request was received from Ward Councillors.
 - (b) Supply and install 2 drop kerbs at the entrance to Murray Place, Denholm (£1,760). This request was received from a Ward Councillor.
 - (c) Supply and installation of fencing to provide a bin storage area at Wilton Crescent, Hawick (£1,143). This request was received from a Ward Councillor.
 - (b) Funding to provide a Mac Book and musical instruments for use by Escape Youth Services in delivering the Hawick Music Initiative. The securing of £2500 funding by Escape Youth Services is a condition required by Creative Scotland, for them to provide just over £20,000 further funding for the Hawick Music Initiative. The provision of the Mack Book and instruments will allow the project to be sustainable after the Creative Scotland award finishes (£2500). This request was received from Live Borders.
- 3.2 Works will be scheduled to meet specific area needs, local timetable and to maximise the overall efficiency of the works programme.
- 3.3 Updates on previously approved Neighbourhood Small Schemes as detailed in Appendix A to this report.
- 3.4 Updates on previously approved Quality of Life Schemes as detailed in Appendix B to this report.

4 IMPLICATIONS

4.1 Financial

(a)

	Quality of Life	Small Schemes	Total
15/16 Carry Forward	11,363	17,005	28,368
16/17 Budget	20,000	34,702	54,702
Total Budget	31,363	51,707	83,070
Committed Previously	23,395	31,629	55,024
Proposed per Report	2,500	5,273	7,773
Remaining Balance	5,468	14,805	20,273

- (b) A budget of £34,702 is available through Neighbourhood Services for small schemes in the Teviot and Liddesdale area in 2016/17. It has been agreed previously that this budget will be split equally between the Hawick & Hermitage and Hawick & Denholm Wards. Taking in to account the carry-over from 2015/16, if the above schemes are approved, then there will be a remaining budget of £10,098 in Hawick & Hermitage Ward and £4,707 in Hawick & Denholm Ward for future schemes.
- (c) In addition, a budget of £20,000 is available for Quality of Life schemes in the Teviot & Liddesdale Area in 2016/17. It has been agreed previously that this budget will be split equally between the Hawick & Hermitage and Hawick & Denholm Wards. Taking in to account the carry-over from 2015/16 if the above schemes are approved, there will be a remaining budget of £3,086 in Hawick & Hermitage Ward and £2,382 in Hawick & Denholm Ward for future schemes.

4.2 Risk and Mitigations

If these budgets are not spent, the local area will not benefit from improvement works being carried out.

4.3 Equalities

The proposals within this report will not have an adverse impact on any of the equality groups - race, disability, age, sexual orientation or religion/belief.

4.4 Acting Sustainably

It is anticipated that there will be a variety of economic, social or environmental benefits arising from the proposed schemes in para 3.1.

4.5 Carbon Management

There are no significant effects anticipated on carbon emissions to the Council by doing or not doing what is proposed.

4.6 Rural Proofing

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

4.7 Changes to Scheme of Administration or Scheme of Delegation

There is no change to either the Scheme of Administration or the Scheme of Delegation.

5 CONSULTATION

- 5.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted and any comments received have been incorporated in the final report.

Approved by

Jenni Craig
Service Director Neighbourhood Services

Signature

Author(s)

Name	Designation and Contact Number
Fraser Dunlop	Neighbourhood Area Manager 01835 824000 Ext 8029

Background Papers: None

Previous Minute Reference: None

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TEVIOT AND LIDDESDALE AREA
NEIGHBOURHOOD SMALL SCHEMES

APPENDIX A

Location	Work Description	Origin	Date of Enquiry	Status ¹	Price	Available Budget	Comments
2016/17 Budget available for Neighbourhood Small Schemes						£34,702	
Hawick & Hermitage						£22,782	Including £5,431 carry over from 2015/16
Town Centre, Hawick	Additional parking signs			Ordered	£1,400	£21,382	Approved 2015/16
The Mote, Hawick	Grass cutting (June and August)			Complete	£600	£20,782	
Rear of Loch Park, Hawick	Contribution towards garage removal			Complete	£495	£20,287	
River Teviot - Coble Cauld to Lawson Bridge	Contribution to removal of vegetation			Ongoing	£2,000	£18,287	
Trinity Steps, Hawick	Repair to steps and grouting			Ongoing	£2,500	£15,787	
Trinity Steps, Hawick	Paint handrails			Ordered	£147	£15,640	
O'Connell Street	Install handrail			Complete	£580	£15,060	
High Street, Hawick	Carry out extra street weed control			Ongoing	£140	£14,920	
Mart Street	Cut back 5 trees			Ordered	£615	£14,305	
Newcastleton	Prepare and paint "welcome to" signs			Ordered	£296	£14,009	
The Loan, Hawick	Remove grass/tree and reinstate with tar				£3,911	£10,098	
Hawick & Denholm						£28,925	Including £11,574 carry over from 2015/16
Common Haugh Car Park, Hawick	Installation of CCTV equipment			Complete	£7,900	£21,025	Approved 2015/16
Minto Churchyard	Remove unwanted trees			Complete	£434	£20,591	
Albert Road, Hawick	Contribution to improve zebra crossing			Complete	£3,600	£16,991	
Bonchester Bridge play area	Paint play equipment			Ordered	£1,171	£15,820	
Bonchester Bridge play area	Erect fence			Complete	£1,400	£14,420	
River Teviot - Coble Cauld to Lawson Bridge	Contribution to removal of vegetation			Ongoing	£2,000	£12,420	
Mayfield Drive/Bothwell Court, Hawick	Re-lining car park bays			Complete	£1,000	£11,420	
Charles Street, Hawick	Clear vegetation				£860	£10,560	
Melrose Court, Hawick	Provide and install street name plate				£280	£10,280	
Croft Field, Denholm	Provide and install street name plates				£300	£9,980	
Remaining Balance for Neighbourhood Small Schemes						£20,078	

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